

BOARD POLICY	
SUBJECT	Chisman Creek and Wolf Trap Parks Usage Policy
POLICY NUMBER	BP94-03
ORIGINAL EFFECTIVE DATE	October 20, 1994 (R94-200)
REVISION DATE	October 4, 2022 (R22-144)
HISTORICAL REFERENCE	R94-200 (October 20, 1994); R95-214(R) (October 18, 1995); R96-186 (August 7, 1996); R97-165 (July 16, 1997); September 5, 2000 (R00-137); August 18, 2005 (R05-145); October 17, 2006 (R06-133); October 21, 2008 (R08-125); October 12, 2010 (R10-148), September 18, 2012 (R12-118); March 3, 2015; October 5, 2015; December 6, 2016; November 20, 2018 (R18-108); October 15, 2019 (R19-111); November 18, 2021 (R21-116)

Purpose: To establish policies, procedures and fees for the use of Chisman Creek and Wolf Trap Parks.

Background: Chisman Creek and Wolf Trap Parks, which are located on properties owned by Dominion Virginia Power, are reclaimed and remediated EPA Superfund sites previously used as fly ash disposal sites. The properties are leased to York County for use as recreational facilities. Due to the environmental issues associated with the properties and in consideration of the terms and conditions of the land lease with Dominion Virginia Power, a usage policy is necessary to ensure proper control of activities conducted at these parks.

Procedures:

1. Chisman Creek and Wolf Trap Parks are to primarily be used for County and School sponsored activities. However, other groups may be allowed to use these parks if the planned activities are deemed by the County not to be detrimental to the facilities.

Requests for facility use will be prioritized as follows:

- a. County sponsored activities
- b. School sponsored activities
- c. Community group/association activities
- d. Other activities

In addition, at times when the parks are not reserved for County, schools or group use, the fields and facilities may be used on a first-come, first-served basis during normal park hours. In order to manage the use of these parks and monitor the condition of the turf, any use of the park by a group of more than 10 individuals will require a permit.

2. Park hours shall be as follows:

April 1 to August 31 – Daily, 8:00 a.m. to 8:00 p.m.

September 1 to March 31 – Daily, 8:00 a.m. to 5:00 p.m.

Both parks are subject to closure due to inclement weather for safety reasons and to protect the turf. During inclement weather, the park gates will remain locked.

3. Authorizations for use by non-County/School groups are dependent upon such groups satisfying the provisions of the Public Areas Ordinance (Chapter 17, York County Code) and upon the use being one that is consistent with the nature of and not otherwise detrimental to the facilities.
4. Applications for use by non-County/School groups are to be made in writing by completing a County of York Facility Use Permit Request form.

5. Requests for use must be submitted at least 14 working days in advance of the date that the facilities are to be used. Request for grilling must be on the permit request form and subject to Parks and Recreation approval.
6. Requests for use during times other than the normal park hours listed above may be approved; however, a fee of \$25 per hour will be charged with a two-hour minimum. Requests for use of the facilities during normal hours but for a tournament, event, or activity that will require extraordinary cleaning or increased site supervision may be approved; however, a fee of \$140 residents; \$200 non-residents per day per field will be charged. If field preparation (e.g., field dragging and lining) is requested, there will be an additional charge of \$50 per field per occurrence.
7. Groups that receive approval to use the ball field lights at Chisman Creek Park shall pay the County \$35 residents; \$60 non-residents per hour per field to help defray the operating costs of the lights:
8. For the purposes of this Policy, resident and non-resident distinctions shall be as follows:
 - o for individual program registration or for individual facility reservations a County resident is defined as anyone permanently living within the geographical boundaries of York County, Virginia. York County Parks and Recreation reserves the right to request proof of residency. All others will be considered non-residents;
 - o for group or organization facility reservations eligibility for County resident fees requires that the group or organization be based in the County (e.g., charter, mailing address, etc.) and that at least 80% of the organization's members or players are permanently living within the geographical boundaries of York County, Virginia. York County Parks and Recreation reserves the right to request proof of residency. All others will be considered non-resident groups/organizations;
9. In general, all rules and regulations established in the Public Areas Ordinance (Chapter 17, York County Code) shall apply to these facilities. In addition, the following activities shall be prohibited:
 - a. Alcoholic beverages
 - b. All-terrain vehicles, mini-bikes, go-carts
 - c. Bicycles on grass areas
 - d. Digging
 - e. Fires
 - f. Grilling without an approved permit for grilling
 - g. Glass containers
 - h. Golfing
 - i. Skateboards

In accordance with Section 17-20 of the County Code, the flying or control of airborne equipment such as radio- or wire-controlled model airplanes on or from Chisman Creek or Wolf Trap Parks shall require issuance of a permit by the Parks and Recreation Manager. No such operations shall be allowed when that park is in use by others nor shall any County-issued permit be deemed to authorize over-flight of areas beyond the park boundaries.