

## **Historic Yorktown Design Committee**

### **Minutes**

January 17, 2024  
East Room  
York Hall  
301 Main Street  
Yorktown, Virginia

**Members Attending:** Thomas E. Tragle  
Margaret Mack-Yaroch  
Carol Tyrer, Alternate – Voting

**Staff Attending:** Earl W. Anderson, AICP

Mr. Anderson called the meeting to order at 7:03 PM.

### **Approval of Minutes**

The minutes of the December 20, 2023 meeting were approved unanimously.

### **New Business**

None

### **Old Business**

None

### **Applications for Certificates of Appropriateness**

#### **Application No. HYDC-246-24, David Bowditch, 606 Main Street**

Mr. Earl W. Anderson submitted the staff report, which stated that this application, submitted by David Bowditch, seeks approval for the enclosure of the rear porch to create a sunroom located at 606 Main Street. The applicant submitted a picture of the rear porch being screened in the past, but no date was given. The proposed change would enclose the existing rear porch on the southern side of the existing home with four vertical two-panel 60” by 72” windows on the front and sides, a horizontal two-panel 36” by 80” storm door, and fixed 12” by 60” fixed glass on either side of the door. Any wall area will have Hardie plank siding. All trim and siding are to match the existing trim, siding, and color of the existing home. Black half-shell gutters will replace the existing gutters. The roof shingles

will be replaced with a gray slate shingle. The existing stairs are proposed to be replaced and a black iron handrail will be installed along them.

The subject property is located in the Historic Core, as defined by the Yorktown Historic District and Design Guidelines. According to County property records, the existing structure was constructed in 1943 and, therefore, is considered to be a Contributing Building (constructed between 1866 and 1945) making it subject to the standards set out in Sections I.B and I.C.1. (pages 28-37) of the Design Guidelines. The installation of the doors and windows should be evaluated in accordance with these provisions.

Mr. Anderson stated that in staff's opinion, the proposed enclosure of the rear porch with the proposed windows and door is similar to the previous screened-in porch that was on the structure, and though the windows do not match the existing structure the proposal is generally consistent with the Design Guidelines. Staff believes that the proposed changes will be visually appealing and that it merits approval. Accordingly, it is recommended that the Committee find the proposal consistent with the Guidelines and that the application be approved, subject to the following conditions:

1. The sunroom shall be constructed in accordance with the features depicted on the drawings and with the supplementary information presented with the application.
2. The gutters and downspouts shall be painted to match the color of the eaves. Downspouts shall be round.
3. Exterior colors of all siding, trim, doors, and roofing materials as presented in the application materials shall match the color of the existing structure.

Mr. Tragle asked if there were any other questions for staff and hearing none he asked if the applicant had any comments.

Mr. David Bowditch said that two trees fell on the home and they had repaired much of the damage and the sunroom would complete the repairs with a new space. He introduced Mr. Tom Mulcahy, who is managing the properties. He had no further comments and asked the committee for approval.

Ms. Margaret Mack-Yaroch asked if the porch had four or five steps.

Mr. Tom Mulcahy stated that it has four steps.

Ms. Mack-Yaroch asked for more clarification on the windows.

The committee discussed the positioning of the windows within the porch's framework. They also discussed the gliding (sliding) nature of the windows and though they did not match the existing windows on the structure they made sense with the sunroom request.

Ms. Mack-Yaroch asked if screens would be on the windows.

Mr. Mulcahy stated that the windows would have screens on half the window.

Mr. Tragle asked if the requirements for the gutters would be a problem.

Mr. Mulcahy stated that they would do whatever the committee approved and did not have a concern with the conditions proposed by staff.

Since there were no other questions, Ms. Mack-Yaroch moved approval of the application to find the proposal consistent with the Guidelines and that the application be approved, subject to the specification and details submitted with the application with the following conditions:

1. The sunroom shall be constructed in accordance with the features depicted on the drawings and with the supplementary information presented with the application.
2. The gutters and downspouts shall be painted to match the color of the eaves. Downspouts shall be round.
3. Exterior colors of all siding, trim, doors, and roofing materials as presented in the application materials shall match the color of the existing structure.

By voice vote, the motion was approved unanimously.

### **Committee Requests**

None

There being no further business to come before the Committee, the meeting was adjourned at 7:15 pm.

Respectfully Submitted,

Earl W. Anderson, Secretary

Approved by HYDC: 